



THE SVABO PERMIT TECHS

MONTHLY NEWSLETTER | NOVEMBER 2025

Meet Ellen!

Planning Technician, City of Marysville



My name is Ellen Culver, and I am so excited to be here. I have spent most of my career in the administrative field, with the exception of six years as a Deputy Sheriff for Yuba County in their Jail Division. I began working for the City of Marysville in 2017 as an Administrative Assistant in the Planning Department and have since advanced to my current role as Planning Technician and Administrative Support for Public Works. Although I had never worked in building and planning before, I have found it both exciting and challenging. Over the years, I have worked with several Directors and Building Inspectors, and at one point was the only staff member, learning much through trial and error — but I truly enjoy the challenge.

I currently manage the permitting process for residential and commercial projects, coordinate inspections, calculate fees, and prepare reports. I enjoy working with the public and contractors, particularly on new development projects.

I also serve as Secretary to the Planning Commission, assisting the public with planning and zoning inquiries, preparing meeting agendas and minutes, and supporting staff with commission reports. Additionally, I have been involved in implementing iWorQ software across the City's Building, Planning, and Public Works departments.

Outside of work, I am also a Scentsy Consultant, enjoy camping, riding motorcycles, reading, and spending time with my husband and our two dogs. We have four sons and five grandchildren. I look forward to continuing my education and plan to earn my Permit Technician Certificate in the coming year.

Guest Speakers

HOME ENERGY RATING SYSTEM (HERS) GUEST SPEAKER IN NOVEMBER

On Wednesday, November 12th, during our regularly scheduled monthly meeting, guest speaker Russell King, M.E. CEO/ Co-Founder of Coded Energy, Inc. will be presenting the advantages of using the online HERS registry to track and verify compliance forms electronically. His presentation will include a live demonstration of projects for the jurisdiction in training. Attendees are encouraged to have addresses for specific projects.

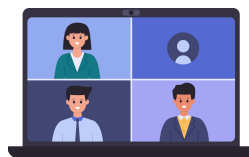
WORKING GENIUS MODEL GUEST SPEAKER IN DECEMBER

Wednesday, December 10th, will be our last meeting of 2025! Guest speaker Justin Studbaker, founder of Symphoneo Consulting, will be joining us. Justin will be discussing the 6 types in the Working Genius model created by Patrick Lencioni, which helps guide individuals and teams "to understand and apply their natural talents to enhance productivity and fulfillment". Key benefits include improved team collaboration, increased strategic clarity, and enhanced employee engagement and satisfaction. This is a great way to end our year! Read more about the Working Genius model [HERE](#).

November's Meeting

UPCOMING INFORMATION

November's monthly meeting will be Wednesday, 11/12, via **Teams** from 4:00pm-5:00pm. The agenda and meeting link will be sent in a separate email.



Upcoming Classes

CODE SPECIALIST WEBINAR, 11/18 - 11/20

SPACE IS STILL OPEN! REGISTER TODAY! Permit Tech Nation is hosting a Code Specialist 3-day webinar in November presented by Frank Morris. Course Description: This webinar is designed to teach the codes and provide all the necessary tools to successfully pass the ICC Code Specialist module. By passing this exam, combined with your ICC Permit Technician Certification, you will be awarded the title of ICC Permit Specialist. \$250/ non-members, \$200 for members. [CLICK HERE](#) to register.

BUILDING CODES, HISTORY, AND EVOLUTION - 12/11

The Western Association of Permit Technicians (WAPT) is hosting a Building Codes, History, and Evolution webinar on Thursday, 12/11, from 1:00pm-5:00pm. Course Description: The course uncovers how the code works and the people involved. It begins with some fun history leading up to the current International Codes and follows with an enlightening explanation of how the code is developed and adopted into law. Before applying the provisions, this course lays the foundation of how to navigate the code and how the code is administered as a minimum standard. The course concludes with sessions about key players in the use of the code and offers perspective from each of them in hope for a team effort in applying the codes across our communities. [CLICK HERE](#) to learn more about this webinar.

[Join our new Facebook group!](#)

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Join the SVABO Permit Technicians on the second Wednesday of every month on [MICROSOFT TEAMS](#).



For additional information about **SVABO**.



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Committee Updates



NOVEMBER CHAPTER UPDATE

We are **so close** to finishing processes to become our own independent chapter and transition SVABO Permit Technicians Committee to California Association of Permit Technicians (CAPT). We have updated our Instagram and Facebook pages to reflect CAPT, and have even created a [LinkedIn page!](#) IG and FB social links can be found at the bottom of this page.

Please be sure to follow us on our socials as not all news is shared via email. This also helps us to grow our community more by being more accessible!

COMMITTEE MEMBERSHIP FORM

We have created a [MEMBERSHIP FORM](#) to aid with the transition of membership information when we become an independent chapter. If you have not completed this form, please do so at your earliest convenience.

COMMITTEE WEBSITE UPDATES

We were inspired by the feedback and conversation in August's committee meeting that we have [ADDED A NEW FEATURE TO OUR WEBSITE!](#) You will see changes such as a "Current Members" section where familiar sections and information have been relocated. There is also now a section titled "News" where information such as where we currently are in the journey to become CA's state chapter can be found. The newest feature to our webpage is "Permit Technician Certification" where additional information about the role and duties of a permit tech is, exam prep, and certification information can be found. We encourage everyone to view these sections! Still to come to the website is advanced training and certification for current certified permit techs, so stay tuned!

Some Event Photos from October's Mixer



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